

## Notice of Meeting

# Education and Skills Board



**Date & time**  
Wednesday, 8 June  
2016 at 10.00 am

**Place**  
Members  
Conference Room,  
County Hall,  
Kingston upon  
Thames, Surrey KT1  
2DN

**Contact**  
Dominic Mackie or Richard  
Plummer  
Room 122, County Hall  
Tel 020 8213 2814 or 020  
8213 2782  
dominic.mackie@surreycc.gov.uk or  
richard.plummer@surreycc.gov.uk

**Chief Executive**  
David McNulty



We're on Twitter:  
@SCCdemocracy

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Dominic Mackie or Richard Plummer on 020 8213 2814 or 020 8213 2782.**

### **Elected Members**

Mrs Liz Bowes, Mr Mark Brett-Warburton (Chairman), Mr Ben Carasco, Mrs Carol Coleman, Mr Robert Evans, Mr Denis Fuller, Mr David Goodwin, Mrs Margaret Hicks, Mr Colin Kemp, Mrs Marsha Moseley (Vice-Chairman), Mr Chris Norman and Mr Chris Townsend

### **Independent Representatives:**

Peter Corns (Surrey Governors' Association), Derek Holbird (Diocesan Representative for the Anglican Church) and Simon Parr

### **TERMS OF REFERENCE**

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for education services

Schools and Learning

Services for Young People (including Surrey Youth Support Service)

Special Education Needs and Disability

Further Education

Early Years Education

Services to improve achievements for those children in Surrey's care

Virtual school

School places

School transport

Participation of young people not currently in employment , education or training

Apprentices and skills for employment

Adult and Community Learning

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 19 APRIL 2016

(Pages 1  
- 6)

To agree the minutes as a true record of the meeting.

### 3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (Thursday 2 June 2016).
2. The deadline for public questions is seven days before the meeting (Wednesday 1 June 2016)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD

To review responses from Cabinet to recommendations made by the Board.

### 6 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME

(Pages 7  
- 14)

The Board is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

**7 SURREY AREA REVIEW** (Pages 15 - 18)  
**Purpose of the report:** To update the Education and Skills Board on the Surrey Area Review of Post-16 education.

**8 PROCUREMENT FOR SPECIAL EDUCATIONAL NEEDS AND DISABILITIES TRANSPORT SERVICES** (Pages 19 - 48)  
**Purpose of the report:** Scrutiny of Services  
To review the procurement processes home to school transport services for young people with Special Educational Needs and Disabilities (SEND).

**9 EXCLUSION OF THE PUBLIC**  
**Recommendation:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of the Schedule 12A of Act.

**10 PROCUREMENT FOR SPECIAL EDUCATIONAL NEEDS AND DISABILITIES TRANSPORT SERVICES - ANNEX B** (Pages 49 - 52)  
This is a Part Two Annex for [Item 8]

**CONFIDENTIAL**  
**Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972**

**11 PUBLICITY FOR PART TWO ITEMS**  
To consider whether any item considered under Part Two of the agenda should be made available to the Press and public.

**12 DATE OF NEXT MEETING**  
The next meeting of the Board will be a private meeting held at County Hall on 7 July 2016 at 10.00am.  
The next public meeting of the Board will be held at County Hall on 15 September 2016 at 10.00am.

**David McNulty**  
**Chief Executive**  
Published: Friday 27 May 2016

## **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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